

South West Clinical Senate Citizens' Assembly Summary of Roles and Responsibilities

The role of the Citizens' Assembly:

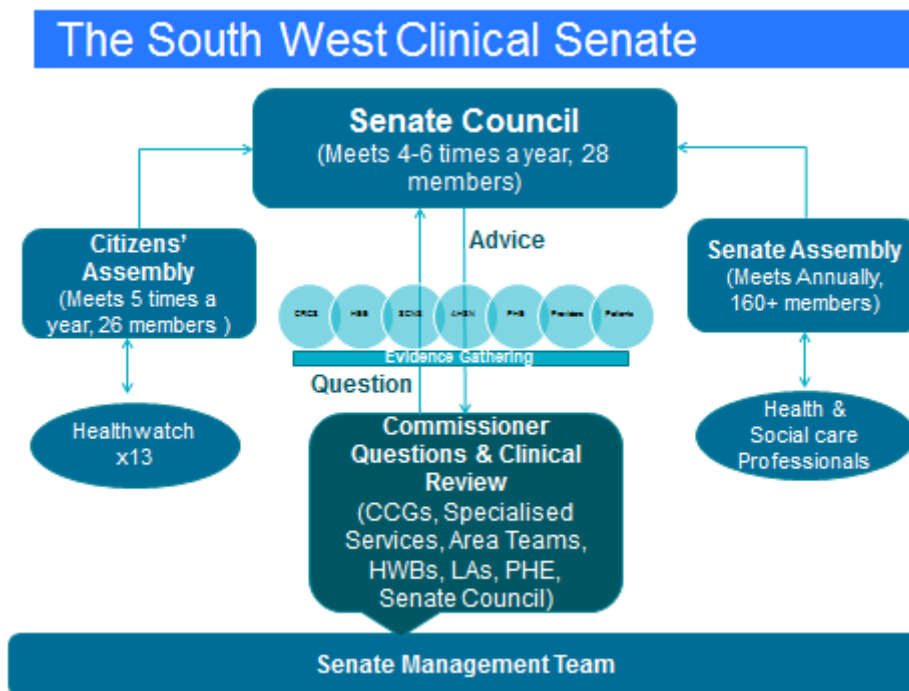
A Citizens' Assembly provides a strong patient and public voice to support the work of the Clinical Senate (and also from time to time the Strategic Clinical Network) in the South West.

The Citizens' Assembly was set up to ensure that patient experience informs the recommendations of the Clinical Senate to commissioners.

The ambition for the Citizens' Assembly is that it provides the Clinical Senate Council with a perspective about services and proposed redesign or service change from the viewpoint of patients and carers and the public. This will help influence proposals to deliver the kind of experience and outcomes that local communities actually want.

The Citizens' Assembly key roles are three-fold;

- To discuss topics being deliberated by the Senate Council and to feed in patient experience via its nominated Council Members (The CA Chair and one other CA member chosen dependent on topic). Information about patient experience and views may be informed by the groups existing knowledge and experience, by data or work carried out by local healthwatch groups, through sourcing relevant patients to attend and through data gathering in the form of experience surveys. The CA also links to the NHS England Citizen Assembly to provide a three-way communication channel for patient participation, i.e. locally, regionally and nationally.
- Communicating the objectives and decisions of the Clinical Senate back to associated South West based patient and public forums where relevant.
- Sharing priority areas and considering shared topics of concern to patients and the public across South West England. Translating priority areas into topics for the Senate to advise on where appropriate by using Healthwatch links to encourage CCGs and other commissioners to ask for Senate support.



The role of the Citizens' Assembly members:

1. To attend meetings of the Citizens' Assembly (minimum of 3 out of 5 a year).
2. To champion the diversity of patient and public views (not only represent their personal experience) and bring appropriate challenge to meetings.
3. To read papers and proposals circulated to the group and comment as required.
4. To communicate with, and seek feedback from both Healthwatch and wider patient networks to hear the patient voice on questions before they go to Senate Council meetings for deliberation.
5. Share the advice that comes from the Senate Council with patient groups as appropriate.
6. Bring local updates to the group to help identify shared priority topics to suggest local CCGs take to the Clinical Senate.
7. To comply with The Seven Principles of Public Life (Appendix A) and respect the confidential nature of discussions and business when it is made clear by the Chair that this is required.
8. To join workshops or events across South West England, where participation would support the patient voice in regional decision-making
9. To attend Senate Council meetings and the Annual Senate Assembly to represent the CA as and when required.
10. Sit on or help find appropriate citizen contributors for Clinical Review Panels (expected from 2016 onwards)